

Stephen Foster Elementary Charter School

Charter Board Meeting Minutes



Date: Tuesday, August 13, 2019 **Time:** 5:30 pm **Location:** Foster LMC

Mission

Stephen Foster Elementary Charter School creates partnerships among students, staff, parents and community members to serve a diverse population of learners comprised of neighborhood and open enrolled students in grades PK-6.

Vision

Stephen Foster Elementary Charter School develops independent learners who: honor diversity; show respect for themselves, others, and the environment; and seek to use their unique strengths to lead efforts to improve the world around them.

| Time | Topic / Discussion Item | Facilitator |
|-------------------|--|-------------|
| 5:30 pm 3 min | Attendance 1. Susie Buche 2. Nicole LaBarge 3. Shane Kohl 4. Scott Shipps 5. Katie Boegh 6. Dennetra Williams 7. Tracy Groth | Katie |
| 5:33 pm 2 min | Call to Order, Approval of Minutes June, 2019 1. Change wording on Old Business section b to reflect that decision was based on "staff input and board discussion" it will no longer be awarded. 2. Katie motioned to approve minutes, Shane second. | Katie |
| 5:35 pm 10 min | President's Welcome Message | Scott |
| 5:45 pm 10 min | Administrator Report | -- |
| 5:55 pm 5 min | Business Services (<i>Budget</i>) Committee Report 1. Committee has not met yet. 2. Shane to contact former treasurer for previous information. 3. Future goal is to have full transparency and a 1 page monthly report detailing current status. | Shane |
| 6:00 pm 5 min | Programs and Services (<i>Curriculum</i>) Committee Report 1. Committee has not met yet. | Scott |

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|-------------------|--|----------|
| 6:05 pm 5 min | <p>Policy Review (<i>Nomination</i>) Committee Report</p> <ol style="list-style-type: none"> 1. Kraig has worked hard to get documents ready for updating current board member information and is started on documents designed for recruitment. 2. Committee review and assignments <ol style="list-style-type: none"> a. Board members that were present chose a committee to sit on for the 2019-2020 school year. Those not present can email president or commit during September meeting. b. Member list/committee assignment document updated for website-further updating required during September meeting. | Shane |
| 6:10 pm 5 min | <p>Technology Ad Hoc Committee Report</p> <ol style="list-style-type: none"> 1. Committee has not met yet. | Katie |
| 6:15 pm 5 min | Old Business | -- |
| 6:20 pm 10 min | <p>New Business</p> <ol style="list-style-type: none"> 1. Child Care Availability <ol style="list-style-type: none"> a. Shane motions that 2 quality child care givers are offered a position for \$15.00/hour per caregiver for childcare (\$30.00 expenditure total). Monthly commitment. Nicole seconded motion. b. B&G Club connection for staff-Dennetra checking with Stephanie Kraus c. Guaranteed child care a HUGE positive for current and prospective members d. Trial from September-December to gauge if it is needed and proceed from there 2. Starting Time <ol style="list-style-type: none"> a. Shane motions that meetings are moved from 5:30-6:30pm to 6:00-7:00pm. Nicole seconds. 3. Involvement Night <ol style="list-style-type: none"> a. Moved item to Policy Committee 4. Sub Committee Break Out <ol style="list-style-type: none"> a. Sub committees met and created goals for the year to share out at September meeting. | Dennetra |

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| 6:30 pm | Adjournment 1. Katie makes a motion to adjourn. Susie seconds. | Scott |
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Next Meeting Date: September 10, 2019 **6:00-7:00pm**

Items for consideration/next meeting: Parent Involvement Night
Reports from each sub committee to include description of committee and goals for 2019-2020 school year

Update member list/committee members for website

Charter Board Meeting Dates for 2019-2020

| | |
|---------------------|------------|
| September 10, 2019 | Full Board |
| October 15th, 2019* | Committee |
| November 12, 2019 | Full Board |
| December 10, 2019 | Committee |
| January 14, 2020 | Full Board |
| February 11, 2020 | Committee |
| March 10, 2020 | Full Board |
| April 14, 2020 | Committee |
| May 12, 2020 | Full Board |
| June 9, 2020 | Full Board |

All meetings begin at 6:00pm (moved from previous 5:30pm start).

All meetings take place on the second Tuesday of the month unless noted.

**postponed to 3rd Tuesday due to parent teacher conference schedule*

All meetings take place in the Foster School LMC unless noted in monthly agenda.

